

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: EPA01522879

DATE POSTED: 02/22/22

POSITION NO: 227494

CLOSING DATE: 03/14/2022 by 5pm

POSITION TITLE: ENVIRONMENTAL SPECIALIST

DEPARTMENT NAME / WORKSITE: NNEPA/Waste Regulatory Compliance Department / Window Rock, AZ

WORK DAYS: MONDAY - FRIDAY REGULAR FULL TIME: ☒ GRADE/STEP: BQ65A

WORK HOURS: 8:00 AM-5:00 PM PART TIME: ☐ NO. OF HRS./WK.: \$ 49,318.56 PER ANNUM

SENSITIVE ☐ SEASONAL: ☐ DURATION : \$ 23.62 PER HOUR

NON-SENSITIVE ☒ TEMPORARY: ☐

DUTIES AND RESPONSIBILITIES:

Incumbent will be employed at the Resource Conservation Recovery Program office within the Waste Regulatory Compliance Department to do civil enforcement of the Navajo Nation Solid Waste Act and associated rules through investigative field work, and occasionally will work cooperatively with environmental criminal enforcement officers in development dual proceeding court cases. Provide technical information about waste reduction methods, recycling alternatives, community clean up safeguard procedures, and proper waste disposal methods. Technical writing for legislative rulemaking, policies and procedures development. Serve on various task force and committees to address solid waste issues and concerns by providing scientific technical information, prevention techniques, and mitigation alternatives. Work requires the ability to work in/out doors in varying weather conditions at all times of the year. Walking over long distances, carrying heavy, bulky equipment and other items, may be required. There is the risk of potential exposure to harmful chemicals, pesticides, noxious fumes, and other hazards. Write and submit weekly, monthly, and quarterly reports. Participate in conference calls/meetings with NNEPA, state and Navajo Nation legislative representatives.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A Bachelor's degree in the Environmental Sciences, Biology, Chemistry, Ecology, Math, Physical Sciences, Natural Sciences or a closely related field; and two (2) years of experience working with environmental programs and/or projects; or an equivalent combination of education and experience.

Special Requirements:

- Possess a valid state driver's license.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of applicable Navajo Nation, State, and Federal statutes, rules, regulations, policies, procedures and directives to sufficiently use in the enforcement and control of environmental related issues. Knowledge of the principles, concepts, and methods of environmental protection program work. Skill in evaluating and assessing compliance with environmental statutes, rules, regulations, policies, and procedures, and directives. Skill operating a Global Positioning System and conduct waste stream characterization. Ability to communicate effectively with violators in both in the Navajo and English languages. Ability to utilize social media and mass communication methods, to educate, organize, and facilitate community environmental outreach events and projects. Ability to create and manage electronic data files using various computers, laptops, scanners, camera, software, and hardware.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.